

# Chipperfield Advisory Committee

Monday, 11th July, 2016  
at 5.00 pm

## PLEASE NOTE TIME OF MEETING

Conference Room 3 - Civic Centre

This meeting is open to the public

### Members

Liz Goodall (Chair)

Julie Greer

Louise Hallett

Stella Joel

Malcolm Le Bas

Huw Morgan

Amy O'Sullivan;

### Contacts

Judy Cordell

Senior Democratic Support Officer

Tel: 023 8083 2766

Email: [judy.cordell@southampton.gov.uk](mailto:judy.cordell@southampton.gov.uk)

# **PUBLIC INFORMATION**

## **ROLE OF THE ADVISORY COMMITTEE TERMS OF REFERENCE**

1. The Council supports the video or audio recording of meetings open to the public, for either live or subsequent broadcast. However, if, in the Chair's opinion, a person filming or recording a meeting or taking photographs is interrupting proceedings or causing a disturbance, under the Council's Standing Orders the person can be ordered to stop their activity, or to leave the meeting; By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and or/training purposes. The meeting may be recorded by the press or members of the public. Any person or organisation filming, recording or broadcasting any meeting of the Council is responsible for any claims or other liability resulting from them doing so. Details of the Council's Guidance on the recording of meetings is available on the Council's website.
2. To identify, manage and resolve any conflicts of interest (or perceived conflicts of interest) occurring as a result of the Council's dual role as a corporate body and Trustee to the Chipperfield Bequest, with recommendations to Council as to an appropriate course of action in the circumstances;
3. Conflicts of interest are matters including but not limited to:
  - a. determining which of those items acquired since the gallery was established belong to the Charity or to the Council corporately;
  - b. determining whether any particular potential acquisition should be acquired by the Council or the Charity assuming that the Council is sometimes interested in making acquisitions of its own, rather than merely as trustee;
  - c. the apportionment of expenses of running, insuring and repairing the Art Gallery between the Council and the Charity (if not entirely funded by the Council);
  - d. the use of any admission fees charged for access to special exhibitions;
  - e. the ownership and exploitation of any intellectual property rights arising out of any publications associated with the Art Gallery or its collection;
  - f. questions as to whether the Charity should (for example) seek a scheme removing its existing obligations.
4. To conduct any investigation or enquiry necessary in furtherance of its functions under these Terms of Reference, and make recommendations to Council as to an appropriate course of action in the circumstances
5. To take advice from council officers as necessary and have recourse to any Council facilities or resources necessary for the performance of its duties, other than in cases where a conflict of interest or other reason exists that renders use of such resources inappropriate whereupon the Committee will be entitled to seek its own independent advice.
6. To recommend the expenditure of Trust funds in relation to the acquisition of works of art, in consultation with the National Advisor.
7. To make recommendations to Council (as Trustees), as appropriate, in relation to the insurance of the collection, charging, re-investment should any assets be disposed of, fundraising and sponsorship.
8. To provide reports to Council (as Trustees) as necessary and at least annually in relation to the use of the Trust's collection, patronage, use of works loaned to other organisations, details of purchases made, and work of the academy.
9. To have sight of the Trust's accounts at least annually and make any recommendations deemed appropriate to Council.
10. To consider and recommend to Council an Arts and Heritage Collections Policy in relation to acquisitions on its renewal every 3 years.
11. To contribute where necessary to the accreditation of venues process.

## Southampton City Council's Priorities:

- Jobs for local people
- Prevention and early intervention
- Protecting vulnerable people
- Affordable housing
- Services for all
- City pride
- A sustainable Council

### Public Representations

At the discretion of the Chair, members of the public may address the meeting on any report included on the agenda in which they have a relevant interest. Any member of the public wishing to address the meeting should advise the Democratic Support Officer (DSO) whose contact details are on the front sheet of the agenda.

**Access** – access is available for the disabled. Please contact the Democratic Support Officer who will help to make any necessary arrangements.

**Smoking policy** – the Council operates a no-smoking policy in all civic buildings.

**Mobile Telephones** – Please switch your mobile telephones to silent whilst in the meeting

**Fire Procedure** – in the event of a fire or other emergency a continuous alarm will sound and you will be advised by Council officers what action to take.

## CONDUCT OF MEETING

### Rules of Procedure

The meeting is governed by the Council Procedure Rules as set out in Part 4 of the Constitution.

#### Quorum

The minimum number of appointed Members required to be in attendance to hold the meeting is 3.

#### Business to be discussed

Only those items listed on the attached agenda may be considered at this meeting.

### Disclosure of Interests

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "personal" or "prejudicial" interests they may have in relation to matters for consideration on this Agenda.

### DISCLOSURE OF INTERESTS

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "Disclosable Personal Interest" or "Other Interest" they may have in relation to matters for consideration on this Agenda.

### DISCLOSABLE PERSONAL INTERESTS

A Member must regard himself or herself as having a Disclosable Pecuniary Interest in any matter that they or their spouse, partner, a person they are living with as husband or wife, or a person with whom they are living as if they were a civil partner in relation to:

(i) Any employment, office, trade, profession or vocation carried on for profit or gain.

(ii) Sponsorship:

Any payment or provision of any other financial benefit (other than from Southampton City Council) made or provided within the relevant period in respect of any expense incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

(iii) Any contract which is made between you / your spouse etc (or a body in which the you / your spouse etc has a beneficial interest) and Southampton City Council under which goods or services are to be provided or works are to be executed, and which has not been fully discharged.

- (iv) Any beneficial interest in land which is within the area of Southampton.
- (v) Any license (held alone or jointly with others) to occupy land in the area of Southampton for a month or longer.
- (vi) Any tenancy where (to your knowledge) the landlord is Southampton City Council and the tenant is a body in which you / your spouse etc has a beneficial interests.
- (vii) Any beneficial interest in securities of a body where that body (to your knowledge) has a place of business or land in the area of Southampton, and either:
  - a) the total nominal value for the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or
  - b) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you / your spouse etc has a beneficial interest that exceeds one hundredth of the total issued share capital of that class.

### **Other Interests**

A Member must regard himself or herself as having a, 'Other Interest' in any membership of, or occupation of a position of general control or management in:

- Any body to which they have been appointed or nominated by Southampton City Council
- Any public authority or body exercising functions of a public nature
- Any body directed to charitable purposes
- Any body whose principal purpose includes the influence of public opinion or policy

### **Principles of Decision Making**

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the "rationality" or "taking leave of your senses" principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, 'live now, pay later' and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

## AGENDA

Agendas and papers are now available via the City Council's website

### **1 APOLOGIES**

To receive any apologies.

### **2 DISCLOSURE OF PERSONAL AND PECUNIARY INTERESTS**

In accordance with the Localism Act 2011, and the Council's Code of Conduct, Members to disclose any personal or pecuniary interests in any matter included on the agenda for this meeting.

### **3 MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)** (Pages 1 - 2)

To approve and sign as a correct record the minutes of the meeting held on 24<sup>th</sup> November 2015 and to deal with any matters arising, attached.

### **4 UPDATE FROM ART CURATOR**

To receive a verbal update from the Art Curator.

### **5 RESTORATION INSURANCE OF ART COLLECTION**

To receive a verbal update on the restoration insurance of the Art Collection.

### **6 ANNUAL REPORT** (Pages 3 - 20)

Report of the Arts and Heritage Manager seeking approval of the Annual Report and recommend for submission for approval by Trustees, attached.

### **7 UPDATE ON ACE BID**

To receive a verbal update on the ACE bid.

### **8 UPDATE OF PROGRESS FOR HLF BID**

To receive a verbal update on progress for the HLF bid.

### **9 UPDATE ON PROGRESS OF BUSINESS CASE DEVELOPMENT FOR INTEGRATION WITH HAMPSHIRE CULTURAL TRUST**

To receive a verbal update on progress of the business case development for integration with Hampshire Cultural Trust.



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CHIPPERFIELD ADVISORY COMMITTEE  
MINUTES OF THE MEETING HELD ON 24 NOVEMBER 2015

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Present: Liz Goodall (Chair), Malcolm Le Bas, Amy O'Sullivan, Huw Morgan, Louise Hallet, Julie Greer and Stella Joel

5. **APOLOGIES**

Apologies for absence were submitted on behalf of Councillor Kaur.

6. **MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

**RESOLVED** that the minutes of the Committee meeting held on 8th June 2015 be approved and signed as a correct record.

Matters arising:

Item 2 – Art Gallery Roof

In relation to the Committee's request that regular communication be established between the Committee and the Trustees rather than relying on an Annual Report, the Committee were assured that the Cabinet Member was updated on a regular basis. The Committee requested that in future all Chipperfield Advisory Meetings be co-ordinated to facilitate the attendance of the Cabinet Member.

7. **SOUTHAMPTON CITY ART GALLERY CUSTOMER RESEARCH REPORT**

The Committee received an update from the Arts and Heritage Manager on the Southampton City Art Gallery Customer Research. It was noted that the research had been a valuable piece of work and provided some useful data and information. The Customer Research Report had been shared with the Arts Council England Museum Relationship Manager (South West) and a meeting had been arranged for him to visit in the New Year. It was anticipated that the Arts Council England Museum Relationship Manager (South West) would be meeting with key people during his visit to Southampton.

The research had been used to inform the Heritage Lottery Fund bid and although this bid had been unsuccessful the information would be used for future bids.

Any future research would be based on feedback received which would include feedback from the Arts Council. The Committee were asked for their ideas and feedback and it was agreed that Committee Members could feed back individual comments to the Arts and Heritage Manager. It was felt that the research could be used as a customer tool and that it could be built upon by learning from others.

8. **UPDATE REPORT TO THE CHIPPERFIELD ADVISORY COMMITTEE**

The report of the Arts and Heritage Manager was submitted updating the Committee on activities relating to Southampton City Art Gallery since the Annual Report submitted to Trustees in May of this year and seeking approval to accept works offered as a gift to the collection.

It was noted that following the Council Management Team discussions in August and the presentation of the 'financial scenario' the Hampshire Cultural Trust would be reporting back on Friday 27<sup>th</sup> November on whether given the 'worst case scenario' financial model there was further room for negotiations.

RESOLVED:

- (i) that it is recommended to Trustees that any move to combine the Trust and the Gallery to deliver the arts and heritage service should include a specific Director's post to ensure that the Arts expertise remained and that the potential for the venue to become an international facility was realised;
- (ii) that the Advisory role to the Trust continue and be incorporated into the Governance arrangements;
- (iii) that the Arts and Heritage Manager report back to the Chipperfield Advisory Committee on the proposed timing for submission of another bid to the Heritage Lottery Fund;
- (iv) that the Arts and Heritage Manager liaise with the Council's Risk and Insurance Manager over whether restoration insurance would be a viable option for the collection and the effect on the insurance premium;
- (v) that it be recommended to the Trustees that the Museums Code of Ethics be adopted;
- (vi) that the Art Gallery be included in the list of those organisations in the cultural quarter to ensure that it is seen as a key element of the arts complex; and
- (vii) that the acceptance of the works offered as a gift to the collection be approved.



<b>DECISION-MAKER:</b>	CHIPPERFIELD ADVISORY COMMITTEE		
<b>SUBJECT:</b>	UPDATE REPORT TO CHIPPERFIELD ADVISORY COMMITTEE		
<b>DATE OF REPORT:</b>	11 JULY 2016		
<b>REPORT OF:</b>	ARTS AND HERITAGE MANAGER		
<b><u>CONTACT DETAILS</u></b>			
<b>AUTHOR:</b>	<b>Name:</b>	<b>Lisa Ann Shepherd</b>	<b>Tel:</b> 023 8083 4516
	<b>E-mail:</b>	Lisa.shepherd@southampton.gov.uk	
<b>Director</b>	<b>Name:</b>	<b>Mike Harris</b>	<b>Tel:</b>
	<b>E-mail:</b>	Mike.harris@southampton.gov.uk	
<b>STATEMENT OF CONFIDENTIALITY</b>			
N/A			

## **BRIEF SUMMARY**

This report highlights the key activities of the Art Gallery over the last 12 months; particularly in terms of acquisitions, loans to other institutions, our own exhibitions drawing from the collection and events over the last 12 months, with a look forward to the next 12 months. The report also summarises the accounts for year ending March 2016.

## **RECOMMENDATIONS:**

- (i) To note and approve the report and financial accounts, and recommend for submission for approval by Trustees.

## **REASONS FOR REPORT RECOMMENDATIONS**

1. To provide Board Members with a summary of planned activity and a resume of activity over the last 12 months.
2. To sign off the accounts for year ending March 2016.

## **ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

3. Not to provide an annual statement – rejected as this is part of the Committee’s terms of reference

## **DETAIL - Activity in 2015/16**

5. **Alternative Governance Proposals – Arts and Heritage Service**  
Following conclusion of the Options Appraisal completed in 2015, and extensive discussions and negotiations with Hampshire Cultural Trust, a paper was presented to Council Management Team and Transformation Implementation Board in January 2016, which detailed the result of the negotiations and the resulting agreed Heads of Terms.

The Heads of Terms were formed with a view to seeking approval from Senior Officers and Members to develop a full business case to establish if integration of Hampshire Cultural Trust was a viable, and sustainable model for the arts and heritage service.

6. Within the agreed Heads of Terms are:
  - Grant funding based on service budgets for 16/17, no inflation factor is included.
  - Allocation of cost per head of TUPE staff for support services.
  - Assumed share of income risk from Year 1 onwards, based on 15/16 outturn.
  - A reduction on service budgets in from Year 1 of the agreement.
  - Repairs and Maintenance budgets are retained at current levels, (not including inflation).
7. The business case has now been completed. Officers will be taking a Cabinet Member Briefing Paper on June 29. A verbal update will be given to the Chipperfield Advisory Group at the meeting on July 11 2016.
8. **Arts Complex – British Art Show 8 (BAS8)**

As you will now be aware, unfortunately, the South Building of the Studio 144 (formerly known as the arts complex) will not be completed in time for the John Hansard Gallery to host their element of BAS8 within the new gallery.

While this is disappointing, Southampton City Art Gallery team and John Hansard have been working closely with the Hayward to identify ways in which the entire show will still be exhibited in Southampton.
9. Southampton City Art Gallery will exhibit more of the show than previously planned, and the John Hansard Gallery venue at Highfield Campus will now be the other primary site for the show. In addition, potential sites within the city centre are being explored as to their suitability for hosting some elements of the show.
10. In order to maximise the opportunities for Southampton City Art Gallery hosting BAS8, the council agreed to additional funding to enable the gallery to open from 10am until 5pm on a Sunday for the duration of the show. In addition, there is the possibility of securing external funding to enable longer opening hours on other days of the week. Visitor data from other venues that have hosted BAS8 will be interrogated to understand how any additional funding may best be targeted to specific days and hours of opening.
11. Southampton City Art Gallery and John Hansard continue to work closely with Hayward Learning and Marketing teams to develop a comprehensive programme of activity to engage audiences with BAS8, and ensure a strategic marketing strategy is implemented to ensure maximum exposure for the venues, and the exhibition.

12 **Funding Bids – Southampton City Art Gallery working with Hampshire Cultural Trust. (HCT)**

The HLF bid submitted in 2015, as previously reported, was unsuccessful. However, officers attended an extremely useful meeting with representatives from HLF to request feedback on the content of the bid. Officers were informed the bid was 'fundable', although some amendments, and broadening of the heritage 'scope' was required to move the bid from fundable to funded.

13 In January 2016, discussions took place between Senior Officers and Members of SCC, Hampshire County Council and HCT to explore the opportunity of working together to explore opportunities for securing external funding in order to develop and improve a network of galleries across the Hampshire Region, with Southampton City Art Gallery, and the associated fine art collection at the core.

14 In January 2016, a small steering group came together to oversee the early development of a joined up vision for an enhanced Southampton and Hampshire Cultural offer, focused on Southampton's nationally designated art collections, the City Art Gallery and Hampshire Flagship Gallery network.

The steering group members have representatives from Hampshire County Council, Southampton City Council, Hampshire Cultural Trust, Southampton Cultural Development Trust, University of Southampton and Chipperfield Advisory Committee. Liz Goodall represented the Chipperfield Advisory Committee.

15 The Hampshire Flagship Gallery Network consists of consists of three Hampshire Cultural Trust run venues; Gosport Gallery, The Sainsbury Gallery in Basingstoke, The Gallery at Winchester Discovery Centre, and St Barbe Art Gallery run by Lymington Museum Trust.

16 The purpose of the Steering Group has been to develop the vision to an initial point whereby all key stakeholders can determine their interest in pursuing this project further. The Steering Group work was concluded in early July, the outcome of which will be updated verbally at Chipperfield Advisory Group meeting.

17 **ACE Bid**

In 2015, SCC submitted bids to ACE and HLF for improvements to, and development of the art gallery. The ACE bid was £21k to undertake a major customer research project, which was completed in September 2015. The intention was for SCC to submit another bid to ACE, following the research work, in 2016. However, in order to create a strategic approach to funding developments, and to maximise the opportunities available, as part of the Hampshire Flagship Galleries Network project, detailed above, SCC and HCT worked together to submit a bid to the ACE Museum Resilience Fund. The project has been devised by bid partners and are based on experience of previous projects and activity.

- 18 Investment from ACE will support activity that will realise the full artistic potential of Southampton Art Gallery Collection. Specifically, ACE investment will, with delivery partner funding:
- Employ a Southampton and Hampshire Visual Arts Director who will create, and lead a bold and ambitious programme for the collection, working with key visual arts partners nationally and internationally supported by a part-time Activity Plan co-ordinator.
  - Develop a marketing and communications strategy for existing and new touring exhibitions to national and international venues.
  - Undertake targeted audience research to inform how we communicate with, and market to a diverse audience of non-users in new ways.
  - Developing pilot projects to enhance access to collections, and using new technologies create innovative ways for visitors to engage with collections, and cultural spaces of SCAG and the HFGN.
  - Deliver a business plan and feasibility study that will inform the delivery of a range of capital and revenue improvements across the network.
  - Create 'quick wins' to enhance the customer experience, focussing on access and interpretation. Put in place a succession planning programme to ensure skills and knowledge of the collection is not lost, and provide opportunities for skills development.

Although the bid to ACE and HLF are complimentary to one another, one bid is not reliant on the other to be successful, they can be implemented separately to realise the outcomes of each project.

SCC will be informed of the outcome of the funding application to ACE on July 31 2016.

### **Art Gallery and Collections Activity**

- 19 The committee supported the purchase of one contemporary work of art, which was wholly financed through a successful application for £ 3,750 to the David and Liza Brown Bequest Fund (administered by The Art Fund). The committee also approved the acquisition of four contemporary works of art as gifts through The Art Fund. One further work was also acquired through the Contemporary Art Society's Acquisition Scheme.
- 20 The advisory committee were informed that during the year 36 works of art were loaned to 26 gallery venues in 7 countries including the UK, Italy, Netherlands, Belgium, USA, France, and Spain and for the first time, China.
- 21 Some 246 works of art from the permanent collection have been displayed in the Art Gallery during the year in various themed displays including: Renaissance, new acquisitions, photography, maritime, Southampton, St

Ives School, drawing, still life, abstracts, architecture, portraits, World War II and landscape. An illustrated catalogue was published to accompany a major collection exhibition (February - June 2016) entitled *The Romantic Thread in British Art*.

- 22 Exhibitions of works from the permanent collection have toured to other gallery venues including *The Schlee Collection* to Ben Uri Art Gallery, London (31 works) and Quay Arts Isle of Wight (38 works); *Defining Movements: British Modern Art* (25 works) to Gosport Gallery and The Willis Museum, Basingstoke, Hampshire Cultural Trust; *Beasts or Best Friends*, a joint exhibition with the Russell-Coates Museum and Art Gallery, Bournemouth (14 works).
- 23 The committee agreed to a number of acquisitions in 2015/16, listed at Appendix 1 and 2.
- 24 The art gallery welcomed over 35,000 visitors in 2015/16, 30% of which were learning visitors. The customers enjoyed a wide range of both collection based and touring exhibitions. From the acclaimed Spirit of Place Ben Johnson exhibition, to the hugely popular Cunard 175 show, which was supported financially by Cunard, and received great customer feedback from adults and children alike.
- 25 2016/17 promises to be an exciting year for the art gallery, including celebrating local artists with the Open Exhibition (A Sporting Life) currently on display until September, followed by British Art Show 8, which runs until January 2017.

## RESOURCE IMPLICATIONS

### Capital/Revenue

- 26 The accounts for the Charity have the following registration details
- Charity name - Chipperfield Bequest (Art Gallery)  
Names Charity also known by – Chipperfield Bequest Fund  
Registered Charity Number - 307096  
Principal Address - Southampton Art Gallery  
**Southampton City Council**, Civic Centre,  
Southampton, SO14 7LY  
Trustee: Southampton City Council, Councillors
- 27 During the year, income from investments and cash balances was £548.74. These investments were in the form of government gilt's and had a fixed annual interest rate giving the above return. The Trust has restricted it's expenditure to essential spend only. The Financial Statement for Chipperfield Trust Fund is listed in Appendix 3.
- 28 At the beginning of the year 2015/16 the balance available for the Operating Fund was £170,300 which had increased to £170,700 by end of the year.
- 29 These funds do not form part of the assets of the council. In accordance with the Accounting and Reporting of Charities: Statement of Recommended

Practice (SORP 2005) a separate statement of financial affairs and balance sheet relating to the Councils trust funds are included within the Council's annual statement of accounts.

30 The statement of accounts can be viewed by visiting the council's [website](#) and viewing the statement of accounts.

31 The Charities Commission require an Annual Return Declaration to be submitted that is agreed by Trustees. The Draft return is listed in Appendix 4. It is a requirement that agreement of the declaration by Trustees is recorded in the minutes, SCC has submitted the declaration on their behalf.

32 The Chipperfield Advisory Committee is an advisory committee to Council pursuant to section 102(4) of the Local Government Act 1972, with terms of reference which include the provision of reports to Council (as Trustees) as necessary and at least annually in relation to the use of the Trust's collection, patronage, use of works loaned to other organisations, details of purchases made, and work of the academy.

### **Property/Other**

None.

### **LEGAL IMPLICATIONS**

#### **Statutory power to undertake proposals in the report:**

31. The Chipperfield Advisory Committee is an advisory committee to Council pursuant to section 102(4) of the Local Government Act 1972, with terms of reference which include the provision of reports to Council (as Trustees) as necessary and at least annually in relation to the use of the Trust's collection, patronage, use of works loaned to other organisations, details of purchases made, and work of the academy.

#### **Other Legal Implications:**

32. Items owned by the Chipperfield Trust must be kept and maintained in accordance with the terms of the Trust's Scheme. Any other items held by the art gallery must be held in accordance with any conditions or agreements that may apply to those individual items. A failure to do so may result in legal or regulatory action being initiated by interested parties. The Governing Document was a Will proved on 26th July 1916, and was amended by scheme changes sealed 12th September 2012. The Charity is a Trust, with Southampton City Council as the sole corporate trustee.

33. Items owned by the Chipperfield Trust must be kept and maintained in accordance with the terms of the Trust's Scheme. Any other items held by the art gallery must be held in accordance with any conditions or agreements that may apply to those individual items. A failure to do so may result in legal or regulatory action being initiated by interested parties.

The Governing Document was a Will proved on 26th July 1916, and was amended by scheme changes sealed 12th September 2012.

The Charity is a Trust, with Southampton City Council as the sole corporate trustee

### **POLICY FRAMEWORK IMPLICATIONS**

The proposals are in line with the Policy framework.

<b>KEY DECISION?</b>	No	
<b>WARDS/COMMUNITIES AFFECTED:</b>	None directly as a result of this report	
<b><u>SUPPORTING DOCUMENTATION</u></b>		
<b>Appendices</b>		
1.	Acquisition by Purchase	
2.	Acquisitions by Application	
3.	Financial Statement	
4.	Draft Charities Commission Annual Return	
<b>Documents In Members' Rooms</b>		
1.	None	
<b>Equality Impact Assessment</b>		
Do the implications/subject of the report require an Equality and Safety Impact Assessments (ESIA) to be carried out.		No
<b>Privacy Impact Assessment</b>		
Do the implications/subject of the report require a Privacy Impact Assessment (PIA) to be carried out.		No
<b>Other Background Documents</b>		
<b>Equality Impact Assessment and Other Background documents available for inspection at:</b>		
Title of Background Paper(s)		Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1.		
2.		

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**Appendix 1 - Acquisition by purchase**

Artist	Work	Medium	Size	Total Cost	V&A /Purchase Grant Fund	Bequest Fund
Kurt Jackson	Jay Screech, oak and Hawthorn near Hollands Wood	Mixed media on paper	57 x 61 cms	£3,750		David and Liza Brown Bequest Fund (through The Art Fund)
Jane Joseph	Dividing River, 1985	Etching on paper	13 x 19.9 cms	£175		Orris Bequest Fund
Jane Joseph	Brentford, Low Tide, 1990	Etching on paper	15.2 x 20.4 cms	£175		Orris Bequest Fund
<b>Totals</b>				<b>£4,050</b>		<b>£4,050</b>

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**Appendix 2** -Gift through application

Artist	Title	Size	medium	Committee agreement secured
Roy Turner Durrant	Abstract (Black and cream Abstract), 1956	38 x.28 cms	Etching on paper	yes
Jane Joseph	Island at Brentford, Low Tide	15.4 x 24.4 cms	Etching on canvas	yes
Jane Joseph	Kew Palace from Brentford	21.8 x 30.5 cms	Etching on Paper	yes
Jane Joseph	The Thames with a View of Thames Palace	22 x 33 cms	Pencil on paper	Yes

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**Appendix 3**

Financial Statement - Chipperfield Trust Fund  
 April 2015 to March 2016

2014/15  
 Previous Year  
 (For Comparison)

	£	£	£	£
Balance Carried Forward from 14/15				
Operating Fund		140,065.15		77,800.00
General Investment Fund		0		47,000.00
Maintenance Fund Investments		30,309.83		25,200.00
Unrealised Gains/ (Losses) Account		-74.98		-600
			170,300.00	149,400.00
<b>Expenditure</b>				
Annuity Paid to Royal South Hants Hospital as per Will	200			200
Purchases for Collection	0			0
Conservation and Repair work	0			0
		200		200
<b>Income</b>				
Investment Income	-3.39			-3,800.00
Interest on Internal Investment	-529.25			0
Donations/ Grants towards Purchase	0			0
Redemption of 2.5% Treasury Stock	0			0
Gain on redemption of 2.5% Treasury Stock	-16.11			0
Redemption of 3.5% Conversion Stock	0			-47,000.00
Gain on redemption of 3.5% Conversion Stock	0			-11,200.00
Redemption of 3.5% Conversion Stock	0			-25,000.00
Gain on redemption of 3.5% Conversion Stock	0			-5,700.00
		-548.75		-92,700.00
<b>In-Year (Surplus)/Deficit</b>			-348.75	-92,500.00

Increase in Valuation of Investments		0	0
Available Balance as at 31st March 2016			
Operating Fund - Internal Investment	117,100.00		117,100.00
Operating Fund - Available for Investment	53,600.00		53,200.00
General Investment Fund	0		0
Maintenance Fund Investments	0		0
Unrealised Gains/ (Losses) Account			0
		170,700.00	170,300.00

## Charity Commission Annual Return 2016

### CHIPPERFIELD BEQUEST (ART GALLERY)

Charity registration number: 307096

Deadline 31 January 2017

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2016.

**THIS DOCUMENT IS A DRAFT AND HAS NOT YET BEEN SUBMITTED.**

Do not send a printed copy of this document to the Charity Commission.

### PART A - Charity information

#### Financial period

Financial period start date

01/04/2015

Financial period end date

31/03/2016

When is your next financial period end date after this one?

31/03/2017

#### Income and spending

Income £

£533

Spending £

£200

Any information you give us will be held securely and processed only in accordance with the rules on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- you have consented to their release; or
- we are legally obliged to disclose them; or
- we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- we can lawfully do so; and
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest

### Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;
- (c) data analysis, testing, research, statistical and survey purposes

Information we receive from other sources.

### Information we receive from other sources

We may combine this information with information you give to us and information we collect about you. We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals. As a 'data controller' under the Act, the Charity Commission must comply with it.

Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form. Please check back frequently to see any updates or changes to our privacy policy.



This annual return has not been submitted and no Declaration has been made

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